

Today's Date \_\_\_\_\_

### Reservation for LHOA Clubhouse, Pool, and/or Grounds Area

\*\*\*\*Cancellations must be made 72 hours prior to the reservation date\*\*\*\*

Requested Date \_\_\_\_\_ Time \_\_\_\_\_

Owner's First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Lochmere Address \_\_\_\_\_

(Please Print)

I want to reserve the following:

- \_\_\_\_\_ Clubhouse (\$100 usage fee, \$65 refundable if left clean, keys returned and no damage)
- \_\_\_\_\_ Pool (\$100 usage fee, \$65 refundable if left clean and no damage. I understand that this reservation does not entitle my party to exclusive use of the pool.)
- \_\_\_\_\_ Amenities Grounds (No charge if area left clean and no damage. I understand that this reservation does not entitle my party to exclusive use of the amenities area.)

Number of guests in party \_\_\_\_\_ Deposit Amount \_\_\_\_\_ Date of Deposit \_\_\_\_\_

The LHOA Board has established a 30 guest limit for pool party reservations to avoid overcrowding and allowance of other residents/members usage when parties are scheduled. Any equipment used at the party **must** have prior approval from the Board of Directors. All residents and guests must comply with amenities, rules and regulations; Failure to do so may result in revocation of privileges.

I agree to abide by the rules and regulations set by the LHOA in reserving the clubhouse, pool, and/or amenities grounds. I also understand that I am responsible for my guests following the rules and regulations.

Owner's signature \_\_\_\_\_ Date \_\_\_\_\_

Request Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Name of owner notified \_\_\_\_\_ Date: \_\_\_\_\_

Condition of facilities after usage verified by: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Refunded (if any): \_\_\_\_\_ Refund tendered to: \_\_\_\_\_

Please make check payable to Lochmere HOA and mail to PO Box 2272, Morristown, TN 37816